

**Minutes of the 752nd meeting of Toft Parish Council
Meeting held on Monday 1 October 2018 in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), P Ellis-Evans, A Tall and E Miles.

In attendance: 1 member of the public and Mrs C Newton (Minutes Secretary, LGS Services).

Open public session including reports from the County and District Councillors

A resident reported that Stoney Lane and Sand Path had been cleared. Trees at the Chapel end of Sand Path will be discussed later.

District Cllr Chamberlain's previously circulated written report, covering the adoption of the Local Plan, future development in the area and the Bourn Airfield application, was taken as read.

County Cllr Joseph's previously circulated written report, covering the Bourn Airfield development, the Local Plan, the Communities and Partnerships Committee, Transport, the Combined Authority's housing target of 100,000 including 40,000 affordable homes, and the CCC budget, was taken as read.

1. Apologies for absence and declaration of interests

1.1 To approve written apologies and reasons for absence

Apologies were received from Cllr McNiven (work commitment), District Cllr Grenville Chamberlain and County Cllr Lina Joseph.

1.2 To receive declarations of interest from councillors on items on the agenda

Cllr Miles declared an interest in item 6.1.1 as she lives opposite.

1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate

None.

2. To approve the minutes of the meeting on 3 September 2018

RESOLVED that the minutes of the meeting on 3 September be approved and signed by the Chairman after altering "10" to "20" dog signs under item 8.5.

3. To consider any matters arising from the last or a previous meeting including

3.1 (Open) Condition of footpaths between School Lane and High Street – to consider any action necessary

RESOLVED to thank Mr Barker formally for his hard work with the assistance of other residents in clearing the footpaths, and the very good job done of clearing Stoney Lane and the Snicket. RESOLVED that Cllr Tall should discuss the third path being tidied up with the resident.

With regard to the tall trees at the end of Stoney Lane and the Snicket, RESOLVED to write to the relevant residents of the High Street expressing concerns at the overhanging vegetation and asking them to cut back the hedges to make a clear walk through.

3.2 (Open) Toft Bell Ringers – request to light Beacon and ring bells and to note insurance position

RESOLVED that the Parish Council is happy to organise this event. A meeting has been organised to discuss the arrangements. RESOLVED, given that a response had not yet been received from CCC regarding cutting the hedge back, to contact them again. There was no news regarding levelling of the path. It may be necessary to purchase torches for crossing the rutted land

RESOLVED to allocate a budget of £50.00 for the event. (Prop MY, 2nd EM, unanimous)

3.3 (Open) To consider request for financial assistance for the Toft fireworks event and proposal that the Parish Council donates £150.00

RESOLVED to make a donation of £150.00 towards the event. (Prop MY, 2nd AT, unanimous)

RESOLVED to write thanking Martin Sebborn for organising the event and when confirming the donation, to ask that the Parish Council's support is mentioned on the publicity.

3.4 (Open) Toft website – formal approval that the new website and dedicated emails be set up

RESOLVED to confirm the arrangements for the website and to note that problems with the emails are being looked into.

3.5 (4.3) Toft Historical Society interpretation board – update and to consider quotation if received

RESOLVED that the Parish Council is willing to purchase an A3 interpretation board from Shelley Signs at a cost of £395.00 plus VAT and £45.00 delivery. (Prop PEE, 2nd MY, unanimous)

3.6 (4.4) Gate at Lot Meadow – update and to consider quotation if received

A quotation had been requested from Foxcotte Fencing for a gate post and 2-3 fence posts.

3.7 (9) Review of S106 monies

Suggestions for how to spend the S106 funds included bark on the public open space, Lot Meadow and the allotments. This would be discussed at a future meeting.

3.8 (9) Toft Sports Day and approval of the costs

Cllr Tall reported that the final expenditure was £37.70 over the budget of £175.00 as the engraver was not available. RESOLVED to approve the additional cost of £37.50. (Prop AT, 2nd MY, unanimous)

4. Consideration of correspondence

4.1 SCDC – Emergency Plans

RESOLVED not to proceed with a plan. (Prop MY, 2nd AT, unanimous)

4.2 CCC and Peterborough City Council Minerals and Waste Local Plan consultation

RESOLVED not to respond.

4.3 Coalition letter to Secretary of State

RESOLVED that the Parish Council is happy to support the letter and to authorise the Chairman to sign the letter on behalf of the Parish Council. (Prop MY, 2nd EM, unanimous)

4.4 Resident's concern regarding dogs off leads on public footpaths

RESOLVED to note that under the provisions of the Dangerous Dogs Act 1991 that no actual harm needs to have been committed and incidents can be reported to the Police.

4.5 CCC winter gritting volunteers

RESOLVED to thank John Betson for his willingness to continue in this role.

5. Finance and risk assessment

5.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the cheques were signed, plus LGS Services (Admin support) £424.32, Toft Fireworks (donation) £150.00, V McNiven (Toft Sports expenses) £212.70 and Came & Company (Insurance renewal) £487.86.

Playsafety Ltd	Play inspection	£88.20
Salary		£57.92
Salary		£113.24
LGS Services	Admin support	£419.56
Toft People's Hall	Room hire	£15.00
Parish Online	Online mapping	£43.20
NEST	Pension (DD)	£57.96

5.2 Play inspection reports

RESOLVED to note that no action was currently required.

- 5.3 To consider any matter which is urgent because of risk or health and safety
RESOLVED to accept the three year contract for the insurance renewal with Came & Company at a premium of £487.86. (Prop MY, 2nd EM, unanimous)

6. To consider any Planning or Tree works applications received

6.1 Planning Applications

- 6.1.1 S/2936/18/FL – 10 Millers Road – Two storey side extension and porch extension
RESOLVED to make no recommendation.

- 6.1.2 S/3253/17/FL – Land West of Cambridge Road – surface water drainage details
RESOLVED to respond that the Parish Council does not consider itself qualified to comment in detail on the amended surface water drainage details. However the Parish Council is concerned that there are still many details that are to be resolved after the planning permission has been given. The Parish Council does not consider this to be acceptable. The Parish Council still objects to the development as recorded in its earlier submission.

6.2 SCDC decisions to note

- 6.2.1 S/1845/18/FL – 5 High Street – Two storey rear extension to house – Permission granted.
Noted.
- 6.2.2 S/1774/18/FL – Bay Tree Barn, 1 Church Road – Proposed change of use for the keeping of horses and a new stable block – Permission granted.
Noted.
- 6.2.3 S/2470/18/FL – 65 West Street – Internal alterations raising or rear flat roof – Permission granted.
Noted.

6.3 Tree works applications

- 6.3.1 S/3381/18/TC – 59 High Street
RESOLVED to make no response.
- 6.3.2 S/3535/18/TC – 3 Hardwick Road
RESOLVED to make no response.

7. Members items and reports for information only unless otherwise stated

7.1 Allotments

Nothing to report.

7.2 Village maintenance

Nothing to report.

7.3 Highways

Cllr Tall reported that there were nine outstanding reports on the CCC website.

7.4 Toft People's Hall

Nothing to report.

7.5 Footpaths

Cllr Miles reported that 13 signs reading "Please clean up after your dog" had already been erected. RESOLVED to approve payment of expenses of £41.35 to Cllr Miles for the purchase of the signs and the welcome packs.

7.6 Defibrillator report

Cllr Ellis-Evans reported that the equipment was working and that they were trying to organise a telephone event.

8. Closure of meeting

A request for funding for a magnet with the defibrillators number on for all residents is to be an agenda item for the next meeting.

There was no further business and the meeting closed at 8.20 pm.

SignedChairmandate.